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SED-M74-062  
17 May 1974

MEMORANDUM FOR: OC Equipment Board Members

SUBJECT : Minutes of Equipment Board Meeting  
3-74, 14 May 1974

Meeting No. 3-74 of the Office of Communications Equipment Board was held on 14 May 1974. The following members were present:



DD/CO	Chairman
OC-O	Member
OC-E	Member
OC-S	Member
OC-CS	Member
OC-P&B	Member
OC-E	Secretary

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1. The Chairman opened the meeting by reviewing the minutes of Board meeting 2-74 held 9 April 1974. As a result of the review, the secretary reported his findings relating to the antenna working group which had been established at the request of the DDS in October 1967 and formalized in April of 1968 by the D/CO. It was explained that the working group consisted of representatives of the Office of Communications, Security, and Logistics, with the OC portion of this effort assigned [redacted]. The working group operates low key, somewhat informally and with apparent success since no problem seems to exist using the present procedures. After some additional discussion concerning this subject, the Equipment Board Chairman instructed the Secretary to prepare a memorandum for his signature advising [redacted] a current survey be made relative to the antenna situation on the Headquarters building roof and that a complete data base be maintained and/or established on this activity.

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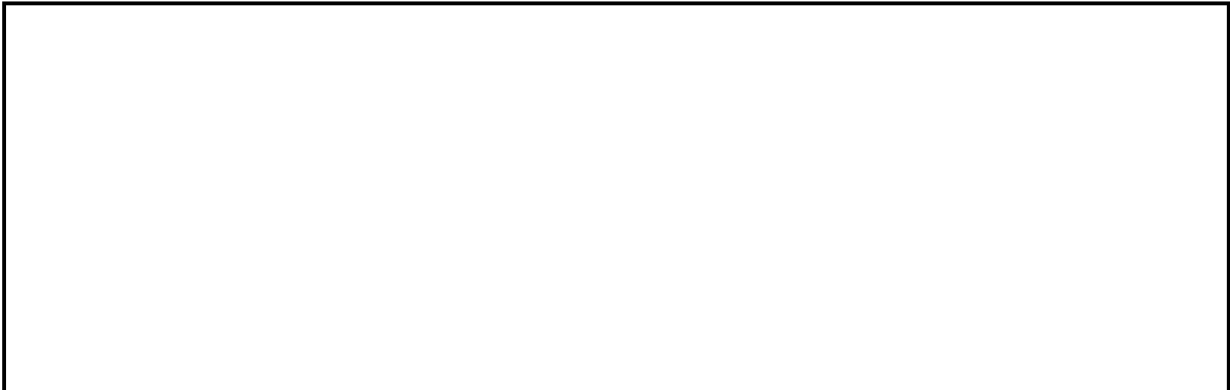
2. The next item for discussion was introduced by Mr. [ ] of OC-CS and related to the CCTV study performed by OC-CS at the request of the Chairman during the 9 April meeting. In view of the fact that board members had not had the opportunity to review this study and it was not an agenda item, the Chairman indicated that the CCTV review would be deferred until the next board meeting.

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3. The second agenda item was for the formal approval of the revised OC Equipment Board Charter. All members had previously signed the voting sheet. The new Board Charter was formally approved. The Chairman instructed the Secretary to forward a copy of the approved Charter to the OC Executive Officer for publication as an OC Order.

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6. Agenda item five was the review of a "Staff Study" performed by OC-E relative to OC Technical and Logistics support rendered to Div/D. After some general discussion relative to the merit or shortcomings of the current support interpretation the Chairman indicated his pleasure with the contents of the Staff Study. He felt, however, that a solution to the problem was not reached. [redacted] indicated that the original instructions to our areas seemed to be too general in nature. He suggested that a paper be prepared outlining specifically what OC does to support Div/D. This paper should be forwarded to all OC overseas areas for the purpose of soliciting their comments, approval, and/or recommendations. There was general approval to Mr. [redacted] recommendation. The Chairman indicated to [redacted] that when this was carried out, OC should prepare a memorandum of understanding with Div/D and that copies be forwarded to all OC areas.

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9. Agenda item eight related to  It was agreed that this item appropriately belonged on the agenda for the next Executive Board meeting and was therefore removed from the Agenda.

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Secretary, OC Equipment Board

**Distribution:**

- 2 - DD/CO
- 2 - OC-O
- 2 - OC-E
- 2 - OC-S
- 2 - OC-CS
- 2 - OC-P&B
- 1 - Secretary

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